

## **Welbodi Partnership – Recruitment**

**Position:** WASH / Civil Engineer

**Location:** Freetown, Sierra Leone

**Start Date:** as soon as possible, 1 June 2015

**End Date:** February 28th 2015, shorter posts negotiable



**BACKGROUND:** Welbodi Partnership is a UK-registered charitable organisation based at the Ola During Children’s Hospital (ODCH) in Freetown, Sierra Leone. For the past six years, Welbodi has worked towards improved paediatric care in the Western Area of Sierra Leone through hospital system development, infrastructural changes, staff training, provision of equipment and community engagement in partnership with ODCH staff, the Ministry of Health and Sanitation (MOHS) and the Sierra Leone Institute of Child Health (SLICH).

Welbodi Partnership continues to support healthcare in Sierra Leone during the outbreak of Ebola Virus Disease (EVD) by providing coordination support to the holding unit at the Children’s Hospital while at the same time strengthening the safe provision of ‘routine’ health services (non-Ebola care) to children in the hospital. Welbodi Partnership is working with the MOHS and other partners to roll out a national programme to strengthen Infection Prevention and Control (IPC) in government hospitals and to ensure that hospitals have the water and sanitation infrastructure necessary to adhere to IPC. Welbodi will implement this programme in three hospitals in Freetown: the national referral Ola During Children’s Hospital, the national referral Princess Christian Maternity Hospital and Rokupa Government Hospital, a community hospital.

**SCOPE OF WORK:** Welbodi Partnership is looking to recruit a WASH / Civil Engineer to join the team in Freetown to work in collaboration with the existing hospital maintenance teams and local contractors to improve the water and sanitation infrastructures in the hospitals that are essential for the implementation of IPC practices to reduce the health risks for staff and patients. The WASH Engineer will collaborate with the MOHS established Patient Safety Committees (PSC) as well as the national IPC focal persons and Welbodi Partnership IPC Mentors.

Due to the urgency, applications will be reviewed as they are received and suitable candidates contacted on an on-going basis. This position is for 6-12 months.

### **RESPONSIBILITIES:**

- To develop a plan for improving the WASH infrastructure at the hospitals based on assessments carried out by partner NGOs in January 2015 and to prioritize the WASH activities according to urgency
- To prepare technical drawings, BOQs and specifications for water and sanitation infrastructure as well as develop, negotiate and manage contracts with service providers, which will include preparing tender documentation and evaluating capacity and quality of contractors
- To provide effective and efficient management of the project implementation in line with the project proposal
- To provide ongoing supervision and mentorship to hospital maintenance staff, technical assistants, contractors and direct labour work teams during the implementation and evaluation of projects
- To offer technical solutions to problems arising during construction and ensure appropriate safety and construction practices are adhered to at all times on site

- To collaborate with the maintenance team and local contractors to implement WASH activities and ensure a functioning management, monitoring and planning body for the ongoing sustainability of the WASH infrastructure
- To carry out further assessments of the hospitals and set up maintenance systems, train staff and arrange repairs of tanks, pumps, generators, pipe networks, drainage systems, etc. as required
- To support the PSC, IPC focal person and IPC Mentor with the implementation, including delivery of training, of the SOP for “Safe Provision of Hospital Services during an Ebola/Viral Haemorrhagic (Fever)” and the Ministry of Health and Sanitation’s “National Patient Safety Guidelines” – this would include specific WASH related training such as disinfection and waste management and monitoring adherence to disinfection and waste management protocols
- To take a leading role during the regular hospital PSC meetings on WASH related matters
- To take a leading role in interagency WASH coordination meetings and develop networks with relevant WASH actors to ensure coordination and works suitability
- Ongoing monitoring and regular reporting of WASH activities for Welbodi Partnership and partners
- To support the Project Manager / Country Director in evaluating the impact of the programme
- To perform any other duties deemed necessary to meet the needs of this project

#### **REQUIREMENTS:**

##### Essential:

- University Degree in Engineering or other relevant WASH field(s)
- At least 3 years of practical, hands-on experience in WASH interventions
- Experience of programme implementation including financial accountability
- Experience of staff management and capacity development
- Excellent people skills and the ability to work collaboratively with people from diverse backgrounds
- Ability to self-motivate and work autonomously within the scope of the role
- Excellent computer skills particularly in Microsoft Word, Power Point and Excel
- A good command of the English language (verbal and written) is required
- Flexibility in roles and responsibility is essential

##### Highly desirable:

- WASH experience in a development, emergency or post-conflict setting with a good understanding of water (especially water networks), sanitation and/ or solid waste management in the African context
- Experience in a hospital setting
- Experience in WASH/environmental health related training/mentorship/programme development
- Krio or other local language ability

**SALARY/BENEFITS:** Based on qualifications and experience, to be discussed with shortlisted candidates.

**APPLICATION PROCESS:** Interested candidates should email a copy of their CV, cover letter, and a list of three relevant references to [jobs@welbodipartnership.org](mailto:jobs@welbodipartnership.org) as soon as possible. The job title should be included in the subject line. Your cover letter should include: your country of residence and nationality, dates you are able to commence and duration of availability. Only those applicants shortlisted for an interview will be notified.

#### **Equality and Diversity Statement**

The Welbodi Partnership confirms its commitment to a comprehensive policy of Equal Opportunities in volunteering and employment in which individuals are selected and treated on the basis of their relevant merits and abilities and are given Equal Opportunities within the organisation. It is the Welbodi Partnership’s policy as an employer to treat all people equally irrespective of race, ethnic origin, nationality, sex, marital or parental status, sexual orientation, creed, disability, age or political belief. Applicants for this position should be aware that if successful, they will be requested to complete a Disclosure and Barring (DBS) check, or

equivalent in countries other than the UK. The Welbodi Partnership complies fully with the DBS Code of Practice. The entirety of the Welbodi Equality and Diversity statement is available upon request.